

Whereupon, Council member Axtell motioned that the following Resolution be approved.

**RESOLUTION 2024-142**

**A RESOLUTION TO APPROVE A SUPPLEMENTAL AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES REGARDING THE 2024 STREET IMPROVEMENT PROJECT**

**WHEREAS**, the City Council of the City of Eagle Grove feel that it is in the best interest of the City and its residents to amend an Engineering and Professional Services Agreement for the 2024 Street Improvement Project or Projects, and


**WHEREAS**, the City of Eagle Grove City Council wish to enter into the affixed Supplemental Agreement for Professional Services with S.E.H., and

**NOW THEREFORE BE IT RESOLVED** that the City Council of Eagle Grove, Iowa hereby approve and authorize the Mayor and City Administrator to execute this SUPPLEMENTAL AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES on this 16<sup>th</sup> day of December, 2024.

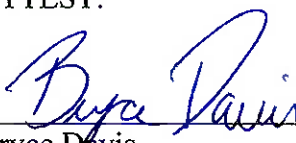
The motion was seconded by Council member Weland and after due consideration thereof, the roll was called and the following Council members voted:

AYES: Pamperin, Axtell, Lorenzen, Limerick, Weland  
NAYS:

Whereupon, the Mayor declared said Resolution duly passed and approved on this 16<sup>th</sup> day of December, 2024.

  
\_\_\_\_\_  
Michael Boyd  
Mayor

ATTEST:

  
\_\_\_\_\_  
Bryce Davis  
City Administrator/Clerk

## Supplemental Letter Agreement

In accordance with the Agreement for Professional Services between City of Eagle Grove ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 5, 2021, this Supplemental Letter Agreement dated November 18, 2024 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Parkview Drive Street Improvements.

**Client's Authorized Representative:** Bryce Davis  
**Address:** 121 N Commercial Avenue, Eagle Grove, Iowa 50533, United States  
**Telephone:** 515.448.4343 **email:** b.davis@eaglegrove.gov

**Project Manager:** Becky Schwab  
**Address:** 10 N Washington Ave., Suite 110, Mason City, IA 50401  
**Telephone:** 507.317.9501 **email:** bschwab@sehinc.com

**Scope:** The Services to be provided by Consultant:

The original contract for the 2024 street improvements was prepared in 2021 and was originally slated for construction in 2022, moved to 2023 due to prioritizing other streets, then delayed again until 2024. The original contract was prepared with the following language for our understanding of scope:

"We understand that curb and gutter will be replaced, and that the City prefers to mill and overlay the existing asphalt driving surface. Utilities are not proposed to be replaced, but minor adjustments of castings may be required based on any required profile changes."

Further, the proposal stated that we would provide "Resident Project Representative (RPR) on-site observations (estimated 200 hours)."

Since the original proposal, the scope of the project has been updated to also include the installation of watermain, removal and reconstruction of the basketball courts, and installation of subdrain. No changes were made to the design fee; however, the additional items added significant time to the construction schedule and overall project cost. Therefore, we are requesting additional fees based on the hours spent on construction administration and resident project representative services.

We would like to acknowledge our rates have increased from 2021 to 2024, but we have used the original rates included in the proposal. Based on the consumer price index from October 2021 through October 2024, prices have risen approximately 18 percent. However, we are not requesting these costs for this project and have used original 2021 rates.

Further, RPR services were reduced to a part time basis to try to ease the impact of the longer schedule. However, the final fee was still higher than anticipated.

**Schedule:** The work has already been completed, and final close out is in progress.

**Payment:** The fee is hourly estimated to be **\$18,000** including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

**Short Elliott Hendrickson Inc.**

**City of Eagle Grove**

By: Becky L. Schwab  
Full Name: Becky L. Schwab, PE  
Title: Project Manager

By: Mark Byrd  
Full Name: Mark Byrd  
Title: Mayor