

MINUTES TO SET DATE FOR HEARING
TO CONSIDER THE SUBMISSION OF A
HOUSING FUND APPLICATION

Eagle Grove, Iowa

April 15, 2019

The City Council of the City of Eagle Grove, Iowa, met on April 15, 2019, at _____
o'clock __.m., at the City Hall, Eagle Grove, Iowa. The Mayor presided and the roll
was called showing the following members of the City Council present and absent:

Present:

Middleton, Jergens, Pamperin, Schild and Weland (via phone)

Absent: Vandewater

Council Member Schild introduced the resolution hereinafter next set
out and moved its adoption, seconded by Council Member Middleton; and after due
consideration thereof by the City Council, the Mayor put the question upon the adoption of the
said resolution and the roll being called, the following named Council Members voted:

Ayes:

Middleton, Jergens, Pamperin, Schild and Weland

Nays: /

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Sandra McKeith
Mayor

Attest:

Byrce Davis
City Clerk

RESOLUTION NO. 2019-39

RESOLUTION TO SET A DATE FOR PUBLIC HEARING FOR THE
CONSIDERATION OF AN APPLICATION SUBMISSION FOR THE CDBG
DOWNTOWN REVITALIZATION GRANT

WHEREAS, the City of Eagle Grove (the "City"), in Wright County, State of Iowa, calls for a public hearing to consider the submission of a CDBG Downtown Revitalization Grant and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal;

WHEREAS, the grant application will request funding assistance for downtown commercial building facades in a target neighborhood;

WHEREAS, the City of Eagle Grove City Council shall hear comments, both orally and written, for the consideration of the Downtown Revitalization Grant Application and the meeting will be held at the time and place defined hereto concerning the proposed project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Eagle Grove, Iowa, as follows:

Section 1. This City Council shall meet on April 15, 2019, at the Eagle Grove City Hall Council Chambers, Eagle Grove, Iowa, at 6:30 p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to submit the Downtown Revitalization Grant Application described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the submission of the Downtown Revitalization Grant Application setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

PUBLIC HEARING NOTICE

The City of Eagle Grove, Iowa, is hereby serving as Public Notice that on May 6, 2019, at 6:30 p.m., the City Council will hold a public hearing at City Hall to consider the submission of an application for a Community Development Block Grant/Downtown Revitalization Project. The grant application will request funding assistance for the renovation/restoration of building facades in the downtown commercial area.


This meeting will be held to give residents information concerning the proposed project. Citizens are encouraged to attend and express their preferences about the proposed activities. Anyone having questions about this project, or if you require special accommodations to attend the Hearing such as handicapped accessibility or translation services, you may contact City Hall at 515-448-4343.

Bryce Davis
City Administrator
City of Eagle Grove

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.


Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 15, 2019.



Mayor

Attest:



City Clerk

ATTESTATION CERTIFICATE

STATE OF IOWA
COUNTY OF WRIGHT
CITY OF EAGLE GROVE

SS:

I, the undersigned, City Clerk of the City of Eagle Grove, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for additional action on the City's proposal to submit a Housing Fund Application, as referred to therein.

WITNESS MY HAND this 15th day of April, 2019.

Bryce Davis
City Clerk

ORGANIZATION CERTIFICATE

STATE OF IOWA
COUNTY OF WRIGHT SS:
CITY OF EAGLE GROVE

I, the undersigned City Clerk, do hereby certify that the City of Eagle Grove is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that the City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

- Sandra McGrath _____, Mayor
- Bruce Davis _____, City Administrator
- Mike Wetland _____, Council Member/Mayor Pro Tem
- Sonya Middleton _____, Council Member
- Matt Jergens _____, Council Member
- Al Pamperin _____, Council Member
- Josh Schuld _____, Council Member
- Denny Vandewater _____, Council Member

WITNESS MY HAND this 15th day of April, 2019.

Bruce Davis
City Clerk

PUBLIC NOTICE
City of Eagle Grove

PUBLIC HEARING NOTICE

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Published in the Eagle Grove Eagle on
April 25, 2019.

PROOF OF PUBLICATION

STATE OF IOWA }
Wright County } ss.

I, the undersigned, being duly sworn, depose and say, that I am Pamela J. DeVries, President of the Eagle Grove Eagle, a weekly newspaper printed in the English language, published at Eagle Grove in Wright County, State of Iowa, and that the annexed _____

City of Eagle Grove -
Downtown Revitalization
Project

notice was published in said paper once each week for

1 consecutive weeks, the first publication thereof was on the 25th day of April, 2019,

the second on the _____ day of _____, 20____,

the third on the _____ day of _____, 20____,

the fourth on the _____ day of _____, 20____,

Pamela J. DeVries
Pamela J. DeVries, President

Subscribed and sworn to before me and in my presence

the 25th day of April, 2019,

Lynnette M Richardson
Notary Public; In and for the State of Iowa



LYNNETTE RICHARDSON
Commission Number 771667
My Commission Exp FEB. 14, 2021

Printer's Fees, \$ 10.96


PUBLICATION CERTIFICATE

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
COUNTY OF WRIGHT SS:
CITY OF EAGLE GROVE

I, the undersigned, City Clerk of the City of Eagle Grove, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to submit the Housing Fund Application, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this 25th day of April, 2019.



City Clerk

(Attach here the publisher's original affidavit with the clipping of the notice, as published.)

Regular Council Meeting
Monday April 15th 2019

Mayor McGrath called the meeting to order at 6:30p.m. with Council Members Middleton, Weland(via phone), Jergens, Pamperin and Schild. Absent: Vandewater Also present: City Attorney Legvold, City Administrator Davis and Deputy Day

A motion was made by Schild and seconded by Pamperin to approve the consent agenda which includes the April 1st minutes and claims. Roll Call: all ayes

| | | |
|--------------------------------|-------------------------------|------------|
| ADVANCED SYSTEMS | COPIER MAINTENANCE | 325.74 |
| ARENDS LEE & EMICK | SPENCER TRIAL | 4,799.25 |
| ARNOLD MOTOR SUPPLY | PARTS | 585.63 |
| BEN FRANKLIN #211 | SUPPLIES | 32.76 |
| CERTIFIED FIRE EXTINGUISHER | FIRE EXTINGUISHER SERVICE | 861.00 |
| CINTAS LOC 22M | MOPS, MATS | 54.32 |
| CITY CLERK | GARBAGE BILLING FEES | 628.00 |
| CONSOLIDATED MANAGEMENT | ACADEMY MEALS-AARON CARDA | 826.50 |
| DEPT OF INSPECTIONS AND APPEAL | AQUATIC CENTER FOOD LICENSE | 150.00 |
| EAGLE BUILDING SUPPLY | SUPPLIES | 98.12 |
| FAREWAY STORE | SUPPLIES | 72.50 |
| HAWKEYE WEST PEST CONTROL | PEST CONTROL | 333.00 |
| HENNIGAR'S WRECKER SERVICE | TOW RED FORD RANGER | 120.00 |
| HEWETT WHOLESALE INC | SUPPLIES | 4.20 |
| HSA - SSB ACH | HSA TRANSFER | 12,064.16 |
| I & S GROUP INC. | RESIDENTIAL DEVEL ENGINEERING | 20,282.25 |
| IOWA PRISON INDUSTRIES | ACADEMY UNIFORMS- CARDA | 225.00 |
| J & J SPORTS | SOCCER SUPPLIES | 1,999.80 |
| KIST KLEANING | CLEANING SERVICES | 481.00 |
| LISA KIST | CODE ENFORCEMENT TRAINING | 431.76 |
| MARTIN MARIETTA MATERIALS | ROADSTONE | 1,788.27 |
| MICHAEL TODD & CO. INC. | STREET SIGNS | 330.45 |
| MID-AMERICA PUBLISHING | ENVELOPES | 1,009.56 |
| MIDAMERICAN ENERGY | ELECTRICITY | 68.98 |
| OVERHEAD DOOR | KEYLESS ENTRY/REMOTE | 113.50 |
| PFM FINANCIAL ADVISORS LLC | BOND SALE ADVISORY SERVICES | 30,113.99 |
| PROFESSIONAL CLAIMS GROUP INC | BILLING SERVICE FEES | 468.02 |
| QUILL CORPORATION | SUPPLIES | 129.25 |
| SADLER CONSTRUCTION INC. | VETERAN'S MEMORIAL LIGHT | 428.51 |
| SUSAN MAIER | IMFOA MEETING EXPENSE | 343.59 |
| T & D SERVICE | REPAIRS 99-403 | 516.25 |
| TERRYS GOLF COURSE CONTRACTING | CAR WASH | 37.25 |
| THE CUTTING EDGE | JD BALL FIELD GROOMER | 4,500.00 |
| THE TRASH MAN | REVENUES LESS FEES | 17,451.16 |
| THE WELLNESS CENTER | FITNESS CENTER DUES | 555.00 |
| TRANS-IOWA EQUIPMENT INC | PARTS | 581.36 |
| UNITYPOINT CLINIC | PHYSICAL -A CARDA | 52.00 |
| VISA | PARTS-STREETS | 350.89 |
| W & H COOPERATIVE OIL CO. | FUEL | 4,775.18 |
| WALMART | EASTER EGG HUNT SUPPLIES | 583.79 |
| WRIGHT CO COMMUNICATIONS | 3&4 QTR COMM CENTER FEES | 51,331.16 |
| WRIGHT CO. EXTENSION | MANUALS | 150.00 |
| ZIEGLER INC. | RPAIRS CATERPILLAR 928 | 3,715.60 |
| TOTAL ACCOUNTS PAYABLE | | 163,768.75 |
| PAYROLL CHECKS | | 38,073.15 |
| Library | | 3120.38 |
| Fund Totals | | |
| General | | 88388.63 |
| Road Use Tax | | 14573.09 |
| Employee Benefits | | 9452.01 |
| Garbage | | 17655.16 |
| Capital Improvement Resv. | | 4500.00 |
| Residential Development | | 35339.24 |
| DD15 | | 198.56 |
| 2019 Project Fund | | 15057.00 |
| Water | | 7743.53 |
| Sewer | | 8934.68 |
| March Revenues | | |
| GENERAL TOTAL | | 63,265.14 |
| ROAD USE TAX TOTAL | | 31,554.80 |
| EMPLOYEE BENEFITS TOTAL | | 6,975.75 |
| SWWC EMS DISTRICT FUNDS TOTAL | | 832.59 |

| | |
|--------------------------------|------------|
| LOCAL OPTION SALES TAX TOTAL | 31,308.42 |
| TAX INCREMENT FINANCING TOTAL | 3,636.54 |
| GARBAGE TOTAL | 23,652.49 |
| HOTEL TAX TOTAL | 1,775.06 |
| DEBT SERVICE TOTAL | 6,161.24 |
| CAPITAL IMPROVEMENT RESV TOTA | 985.88 |
| 2014 CAPITAL PROJECTS TOTAL | 1,750.83 |
| SW 9TH ST BRIDGE PROJECT TOTA | 211,881.48 |
| MUSEUM RENOVATION TOTAL | 134.18 |
| WATER TOTAL | 64,263.92 |
| METER DEPOSIT FUND TOTAL | 2,450.00 |
| WATER CAPITAL IMPROVEMENT TOTA | 12,771.80 |
| SEWER TOTAL | 74,669.11 |
| SEWER REV BOND SINKING TOTAL | 65,467.00 |
| SEWER CAPITAL IMPROVEMENT TOTA | 814,942.63 |
| EQUIPMENT REPLACEMENT TOTAL | 1,125.59 |

A motion was made by Schild and seconded by Middleton to approve

A **Public Hearing** was opened at 6:32 pm regarding Amending the City of Eagle Grove Official Zoning Map with no public written or oral comments. Hearing closed at 6:33pm.

A motion was made by Schild and seconded by Pamperin to approve **First Reading on Ordinance 2019-03**: Amending the City of Eagle Grove Official Zoning Map. Roll Call Vote: all ayes

A **Public Hearing** was opened at 6:35 pm regarding Submitting an Application for the CDBG Housing Fund Program with no public written or oral comments. Hearing closed at 6:37pm.

A motion was made by Pamperin and seconded by Middleton to approve **Resolution 2019-35**: Endorsing An Application For Community Development Block Grant Funds. Roll Call Vote: all ayes

A motion was made by Middleton and seconded by Schild to approve **Resolution 2019-36**: Authorizing the Expenditures of Local Funds to be applied to an Iowa Economic Development Authority Housing Fund Application which will provide \$3,000.00 per house. Roll Call Vote: all ayes

A motion was made by Schild and seconded by Middleton to approve Adopting the CDBG Owner-Occupied Rehabilitation Program Administrative Plan for Program Year 2019. Roll Call: all ayes

Reviewed and Read Public Hearing Announcements:

CITY OF EAGLE GROVE PUBLIC HEARING ANNOUNCEMENTS

A. Explain how the need for the activities was identified. The target neighborhood was identified because it is part of the original town with some of the oldest housing stock. Initiating a rehabilitation program in this area will help to upgrade the housing stock.

B. Explain how the proposed activities will be funded and the sources of funds. The City is requesting \$213,114 in CDBG housing funds and, if the grant is approved, the City will contribute \$18,000 in local funds.

C. Announce the date the CDBG application will be submitted to the State. The grant application will be submitted to the Iowa Economic Development Authority no later than May 4, 2019.

D. Announce the requested amount of federal funds. The City is requesting \$213,114 in CDBG funds for the proposed project.

E. Announce the estimated portion of funds that will benefit low-and-moderate income persons. 100% of the federal funds will benefit low and moderate income persons.

F. Announce where the proposed activities will be conducted. The proposed project will take place in a neighborhood located between 2nd Street North and 10th Street North, and between Montgomery Avenue and Eastern Avenue.

G. Announce plans to minimize displacement of persons and businesses resulting of funded activities. It will not be necessary to permanently displace any persons or businesses as a result of this Program.

H. Announce plans to assist persons actually displaced. During lead-based paint hazard reduction activities, assistance will be provided if temporary relocation is necessary.

I. The nature of the proposed activity or project. The proposed project involves the rehabilitation of at least six (6) owner-occupied, single family homes.

A *Public Hearing* was opened at 7:00 pm for the Acquisition of a Fire Truck and Approving a General Obligation Lease-Purchase Agreement with no public written or oral comments. Hearing closed at 7:01pm.

A motion was made by **Schild** and seconded by **Middleton** to approve **Resolution 2019-37:** approving and authorizing a General Obligation Fire Truck Acquisition Lease-Purchase Agreement with lease payments thereunder in a principal amount not to exceed \$793,055 and providing for the levy of taxes to pay the same. Roll Call Vote: all ayes

A motion was made by **Schild** and seconded by **Middleton** to approve **Resolution 2019-38:** Authorizing the Hiring of a Parks and Recreation Director. Roll Call Vote: all ayes

A motion was made by **Schild** and seconded by **Middleton** to approve **Resolution 2019-39:** Setting May 6th at 6:30 pm as Public Hearing for the Consideration of an Application Submission for the CDBG Downtown Revitalization Grant. Roll Call Vote: all ayes

A motion was made by **Schild** and seconded by **Middleton** to approve 2019 Pavement Projects. Roll Call: all ayes

Reviewed and Discussed Bid Tabulation for the Memorial Hall Roof Project.

A motion was made by **Schild** and seconded by **Pamperin** to award Memorial Hall Roof Project to Grell Roofing Option 2 which will bring everything up to code. Roll Call: all ayes

Reviewed and Discussed the City of Eagle Grove – Drainage District No 15 Financing Agreement.

A motion was made by **Pamperin** and seconded by **Middleton** to approve **Resolution 2019-40:** Authorizing and Approving a Financing Agreement with Drainage District No. 15. Roll Call Vote: all ayes

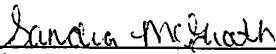
Department Reports were given

A motion was made by **Schild** and seconded by **Middleton** to approve going into Closed Session at 7:26pm per Iowa Code 21.5(j) to discuss land acquisition in the City of Eagle Grove. Roll Call: all ayes

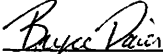
A motion was made by **Schild** and seconded by **Pamperin** to approve entering into Open Session at 7:42pm. Roll Call: all ayes

No action was taken on land acquisition in the City of Eagle Grove.

A motion was made by **Weland** and seconded by **Middleton** to adjourn at 7:45pm.



Mayor



City Clerk