

Utility Board Meeting Minutes
Wednesday May 15th 2024 at 7:00 AM

The meeting was called to order with trustees Peterson, Ryerson and Bisson. Absent Rethman. Also present: City Administrator Davis and Waste Water Superintendent Brockman.

A motion was made by **Ryerson** and seconded by **Bisson** to approve claims and April 17th minutes. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Jeske** to approve amending Agenda to include discussion regarding residential utility account. Roll Call: all ayes

BLACK HILLS ENERGY	NATURAL GAS-PRESTAGE LIFT	41.10
BOLTON & MENK INC	ENGINEERING SVCS-MEDIATION	29,270.00
CAMPBELL'S INC	PRESSURE SPRAYER PARTS	45.20
CENTRAL IOWA DISTRIBUTING	SUPPLIES	189.00
CERTIFIED LABORATORIES	HOC XTREME-OIL	117.95
DAKOTA SUPPLY GROUP	PRODUCTION PARTS	1,536.48
EOSI	BULK MICRO-C	16,798.82
VISUAL EDGE IT	78323 COPIER LEASE-SEWER	111.49
HACH CO.	TESTING SOLUTIONS/SUPPLIES	2,634.00
HAWKINS INC	CHEMICALS	13,240.23
JETCO INC	REPAIRS-PREST LS/PLANT SCADA	4,591.05
MIDWEST SAFETY COUNSELORS,INC	GAS MOTOR PARTS	145.00
PRAIRIE ENERGY COOPERATIVE	ELECTRICITY-PRESTAGE LIFT STA	1,746.80
SEWER REVENUE BOND SINKING	MONTHLY TSF	110,000.00
SHERWIN-WILLIAMS	SUPPLIES-PAINT	371.18
SHUTTLEWORTH & INGERSOL PLC	LEGAL FEES-PRESTAGE	3,304.36
STATE HYGIENIC LABORATORY	TESTING SVCS	269.00
STEFFEN TRUCK EQUIPMENT	STARTER SOLENOID	57.50
VAN-HOF TRUCKING INC	HAULING QUICKLIME	2,608.87
WOOLSTOCK MUTUAL TELEPHONE	INTERNET,PHONE	279.62
ROBERT HOCK	UB Refund	123.32
URSULO MARTINEZ	UB Refund	6.57
LISA RUSSELL	UB Refund	124.08
TERESA CASTRO SANTIAGO	UB Refund	167.73
Treasurer State of IA	042024 Wet tax	4446.72
Treasurer State of IA	032024 sales tax	11003.91
Postmaster	Postage/ut bill	1762.06
Fund Totals		
GENERAL		315.09
WATER		17509.96
METER DEPOSIT FUND		421.70
SEWER		154170.93
SEWER CAPITAL IMPROVEMENT		24,533.36
SEWER - CDBG		1,521.00
SEWER SYSTEM IMPROV PRJ		6,520.00

Discussed utility billing process and procedures regarding summer residents.

Discussed Water and Sewer Financials

Held Utility Board Worksession on Prioritizing Water/Sanitary Sewer Improvement Projects

Discussed Water and Sewer Cash Flow Analysis

A motion was made by Ryerson and seconded by Bisson to approve **Resolution UB2024-11: A Resolution Authorizing the Affixed NPDES Permit**. Roll Call Vote: all ayes

Department reports were given.

A motion was made by Ryerson and seconded by Bisson to adjourn at 8:47am. Roll Call: all ayes

Secretary