

Utility Board Meeting Minutes  
Tuesday February 13th 2024 at 7:00 AM

The meeting was called to order with trustees Peterson, Ryerson, Bisson and Rethman. Also present: City Administrator Davis, Water Superintendent Baker and Waste Water Superintendent Brockman.

A motion was made by **Bisson** and seconded by **Ryerson** to approve January 17<sup>th</sup>, 2024 minutes and claims Roll Call: all ayes

|                                |                                |            |
|--------------------------------|--------------------------------|------------|
| BLACK HILLS ENERGY             | NATURAL GAS-PRESTAGE LIFT      | 75.85      |
| BOLTON & MENK INC              | ENGINEERING SVC-PRESTAGE/LEGAL | 25,231.00  |
| CAMPBELL'S INC                 | PRESSURE SPRAYER PARTS         | 239.40     |
| CENTRAL IOWA DISTRIBUTING      | SUPPLIES                       | 2,021.24   |
| CHOSEN VALLEY TESTING INC      | CHEMICAL BLDG TESTING          | 2,144.50   |
| CINTAS                         | SAFETY SUPPLIES                | 59.70      |
| DAKOTA SUPPLY GROUP            | DISTRIBUTION INVENTORY         | 546.42     |
| EOSI                           | EQUIP RENTAL                   | 2,254.84   |
| VISUAL EDGE IT                 | 78323 COPIER LEASE SEWER       | 119.01     |
| HACH CO.                       | TESTING SOLUTIONS/SUPPLIES     | 1,263.10   |
| HAWKINS INC                    | CHEMICALS                      | 5,130.31   |
| HENNIGAR'S AIR CARE            | HVAC OLD WATER PLANT           | 1,214.57   |
| inCTRL SOLUTIONS CORP.         | MONITOR PLATFORM LICENSE       | 6,291.00   |
| INLAND ENVIRONMENTAL RESOURCES | GLYCEROL                       | 12,243.46  |
| MICROBAC LABORATORIES INC      | TESTING-WRF                    | 7,463.88   |
| N.C. LABORATORIES              | LAB SUPPLIES                   | 630.60     |
| POK-A-DOT PLUMBING & WELDING   | GARAGE HEATER MOTOR            | 423.20     |
| PRAIRIE ENERGY COOPERATIVE     | ELECTRICITY-PRESTAGE LIFT STA  | 2,497.40   |
| SEWER REVENUE BOND SINKING     | MONTHLY TSF                    | 110,000.00 |
| SHUTTLEWORTH & INGERSOL PLC    | LEGAL FEES-PRESTAGE            | 11,167.00  |
| STATE HYGIENIC LABORATORY      | TESTING SVCS                   | 79.00      |
| TRI-CITY ELECTRIC CO OF IA     | ELECTRICAL WORK                | 948.29     |
| UPS                            | SHIPPING CHARGES               | 108.74     |
| VAN-HOF TRUCKING INC           | HAULING QUICKLIME              | 2,425.03   |
| VESSCO INC.                    | PENN VALLEY PUMP SERVICE CALL  | 1,050.00   |
| WOOLSTOCK MUTUAL TELEPHONE     | INTERNET,PHONE                 | 278.52     |
| THOMAS FAUGHT                  | UB Refund                      | 148.66     |
| Will J Feucht                  | UB Refund                      | 124.86     |
| GUSTAVO M MENDEZ               | UB Refund                      | 0.48       |
| CHARLOTTE RASMUSSEN            | UB Refund                      | 11.29      |
| OLVIN ROSALES                  | UB Refund                      | 242.27     |
| Postmaster                     | Postage for utility bills      | 522.58     |
| Treasurer St of IA             | 012024 wet tax                 | 3990.92    |
| Treasurer St of IA             | 12-2023 sales tax              | 12021.32   |
| <b>Fund Totals</b>             |                                |            |
| GENERAL                        |                                | 130.00     |
| WATER                          |                                | 15370.10   |
| METER DEPOSIT FUND             |                                | 527.56     |
| SEWER                          |                                | 152107.28  |
| SEWER CAPITAL IMPROVEMENT      |                                | 31,134.00  |
| SEWER - CDBG                   |                                | 1,123.00   |
| SEWER SYSTEM IMPROV PRJ        |                                | 12,576.50  |

Discussed Water and Sewer Operation Expenditures for the month of January

A motion was made by **Ryerson** and seconded by **Rethman** to approve Resolution UB2024-05: A Resolution Setting a Date for Public Hearing to Consider Rates for Water and Sewer Usage. Roll Call Vote: all ayes

A motion was made by **Peterson** and seconded by **Ryerson** to TABLE Resolution UB2024-02: A Resolution Establishing Fees for Water and Sewer Usage. Roll Call Vote: all ayes

A motion was made by **Ryerson** and seconded by **Bisson** to TABLE Resolution UB2024-03: A Resolution Amending the Policies and Procedures for the Utilities Board of Trustees pertaining to the Water Utility System. Roll Call Vote: all ayes

Discussed the Wastewater Service Agreement between Daybreak Foods, Inc. and the City of Eagle Grove

A motion was made by **Ryerson** and seconded by **Rethman** to TABLE Resolution UB2024-04: A Resolution Authorizing a Wastewater Service Agreement between Daybreak Foods, Inc. and the City of Eagle Grove. Roll Call Vote: all ayes

Department Reports were given

A motion was made by **Bisson** and seconded by **Rethman** to approve Entering Closed Session at 7:30am per Iowa Code 21.5(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to Exit closed Session at 10:15am per Iowa Code 21.5(c). Roll Call: all ayes

No action taken on discussion from Closed Session.

A motion was made by **Bisson** and seconded by **Rethman** to Adjourn at 10:17am.

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Secretary