

Utility Board Meeting Minutes
 Wednesday September 15th, 2021 at 7:00am
 At City Hall

The meeting was called to order with trustees Peterson, Ryerson, Wilson and Rethman. Absent: Wright.
 Also present: City Administrator Davis.

A motion was made by Ryerson and seconded by Wilson to approve August 18th , 2021 minutes and claims. Roll Call: all ayes

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|------------------------------|--------------------------------|------------|
| ACCUJET LLC | CLEAN OUT WET WELL | 1,545.65 |
| BOLTON & MENK INC | ENGINEERING SERVICES | 16,520.66 |
| BROWN SUPPLY CO INC. | PIPE WRENCH | 221.27 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 649.50 |
| EAGLE TRENCHING LLC | WTR VALVE REPAIR GARFLD/BRDWY | 6,805.00 |
| ENVIRONMENTAL RESOURCE ASSOC | DEMAND WASTWTR | 207.47 |
| EOSI | BULK MICRO C | 34,575.10 |
| GM CONTRACTING INC | PAY APP #3 | 27,630.29 |
| HACH CO. | TESTING SUPPLIES,SOLUTIONS | 2,149.34 |
| HAWKINS INC | AQUAHAWK | 13,633.75 |
| I & S GROUP INC. | LIFT STATION PRJ | 2,936.69 |
| IOWA PUMP WORKS INC | INSTALL AND REBUILD PUMP | 13,145.74 |
| IOWA RURAL WATER ASSOC. | REGISTRATION BRYAN BAKER | 170.00 |
| JETCO INC | LABOR-RELAY BASE | 1,142.44 |
| KEYSTONE LABS INC | TESTING CITY | 3,386.40 |
| MATT SOGARD | LODGING | 162.80 |
| MUNICIPAL PIPE TOOL LLC | WASTE WTR SYSTEM IMPROVE | 32,313.06 |
| N.C. LABORATORIES | LAB SUPPLIES | 75.29 |
| P & P ELECTRIC | GENERATOR FAULT | 1,431.68 |
| PRAIRIE ENERGY COOPERATIVE | ELECTRICITY PRESTAGE LIFT STAT | 1,599.80 |
| SEWER REVENUE BOND SINKING | MONTHLY BUDGETED TRANSFER | 110,000.00 |
| SHUTTLEWORTH & INGERSOL PLC | LEGAL FEES | 7,965.48 |
| SIMMERING-CORY & | GRANT ADMIN | 4,000.00 |
| STATE HYGIENIC LABORATORY | LAB TESTING SERVICES | 484.50 |
| TREASURER STATE OF IOWA | SALES TAX | 609.00 |
| TREASURER STATE OF IOWA | WET TAX | 3,746.00 |
| UPS | SHIPPING CHARGES | 19.86 |
| USABUEBOOK | INDUSTRIAL BLOWER | 734.29 |
| VESSCO INC. | PROMINENT LIQUID END | 1,229.68 |
| WOOLSTOCK MUTUAL TELEPHONE | WRF PHONE, INTERNET | 137.03 |
| YOHNCO INC | CEMENT MIDDLETON AVE PATCH | 342.50 |
| ROB EICH/Dawn Beason | UB Refund | 24.59 |
| SHARON K CONWAY LARSON | UB Refund | 2.40 |
| SAMUEL GENE MATTSON | UB Refund | 155.66 |
| KENNETH E MELHUS | UB Refund | 133.21 |
| MARLENA/ROBERTA MIDLAND | UB Refund | 134.04 |
| CORY SHROCK | UB Refund | 160.09 |
| Fund Totals | | |
| GENERAL | | 13.50 |
| WATER | | 20,956.91 |
| METER DEPOSIT FUND | | 609.99 |
| WATER - CDBG | | 29,780.79 |

| | | |
|--------------|--|------------|
| SEWER | | 204,105.76 |
| SEWER - CDBG | | 34,713.31 |

A motion was made by **Ryerson** and seconded by **Rethman** to take no action on acct 1445002. Roll Call: Ayes- Ryerson/Rethman. Nays - Wilson/Peterson Tie. Motion Fails.

A motion was made by **Wilson** and seconded by **Peterson** to Waive the Sewer Usage Fee aside from the average normal use over the past few months due to time of year, evidence collected, and that it was a one-time isolated event on acct 1445002. Roll Call: Ayes - Wilson/Peterson Nays - Ryerson/Rethman. Ties. Motion Fails.

No action taken either way. Administrative process that was followed stands on acct 1445002.

No action was taken on *Pay Application No. 33* - Final to Gridor Construction for the Water Reclamation Facility until Special Utility Board Meeting on September 22,2021 at 7:00am.

No action was taken on Notice of Acceptability of Work for the Water Reclamation Facility with Gridor Construction until Special Utility Board Meeting on September 22,2021 at 7:00am.

A motion was made by **Ryerson** and seconded by **Wilson** to approve *Pay Application No. 5* to Municipal Pipe Tool for the NE Sewer Project. Roll Call: all ayes

A motion was made by **Wilson** and seconded by **Ryerson** to approve *Pay Application No. 2, 3, 4 (Final)* to GM Contracting for the NE Water Project. Roll Call: all ayes

A motion was made by **Wilson** and seconded by **Ryerson** to approve Notice of Acceptability of Work for the NE Water Project with GM Contracting. Roll Call: all ayes

Department reports were given.

A motion was made by **Ryerson** and seconded by **Rethman** to adjourn at 8:05am.

City Administrator