

Utility Board Meeting Minutes
Wednesday March 15th 2023 at 7:00 AM

The meeting was called to order with trustees Peterson, Ryerson, Rethman and Bisson. Also present: City Administrator Davis, Public Works Lunda, Water Superintendent Baker and Waste Water Superintendent Brockman.

A motion was made by **Ryerson** and seconded by **Rethman** to approve February 15th 2023 minutes and claims Roll Call: all ayes

BOLTON & MENK INC	ENGINEERING SVCS-NORTH LIFT	27,538.50
NATHAN BROCKMAN	CONFERENCE LODGING	369.81
CENTRAL IOWA DISTRIBUTING	SUPPLIES	477.00
CIT SEWER SOLUTIONS	SAN SEWER -JETVAC	11,888.43
CINTAS	SAFETY SUPPLIES	47.71
CULLIGAN WATER CONDITIONING	LABOR AND FILTER CHANGE	292.59
EOSI	BULK-MICRO C	22,972.04
FASTENAL COMPANY	PARTS	112.26
HACH CO.	TESTING SOLUTIONS/SUPPLIES	65.75
HAWKINS INC	CHEMICALS	5,840.08
I & S GROUP INC.	ENGINEERING SVCS-SEWER CDBG	3,387.50
JETCO INC	REPAIR-HEADWORKS AC UNIT	1,732.75
MICROBAC LABORATORIES INC	TESTING-DAYBREAK	4,865.00
MENARDS	SUPPLIES	109.87
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	1,073.08
MISSISSIPPI LIME CO.	STANDARD QUICKLIME	6,726.12
MUNICIPAL PIPE TOOL LLC	PAY APP #8	40,611.65
N.C. LABORATORIES	LAB SUPPLIES	580.32
P & P ELECTRIC	ANNUAL GENERATOR MAINT	542.56
PRAIRIE ENERGY COOPERATIVE	ELECTRICITY-PRESTAGE LIFT STA	1,916.60
SEWER REVENUE BOND SINKING	MONTHLY TSF	100,000.00
SHUTTLEWORTH & INGERSOL PLC	LEGAL FEES-PRESTAGE	1,338.00
SIMMERING-CORY &	GRANT ADMINISTRATION	10,000.00
STATE HYGIENIC LABORATORY	TESTING SVCS	74.00
TREASURER STATE OF IOWA	032023 WET TAX	3,988.84
TREASURER STATE OF IOWA	SALES TAX - INDUSTRIAL	10,716.93
UPS	SHIPPING CHARGES	25.40
VESSCO INC.	PARTS-BELT,SCRAPER	1,148.00
WOOLSTOCK MUTUAL TELEPHONE	INTERNET,PHONE	220.66
XYLEM WATER SOLUTIONS USA INC	SERVICE CALL	8,291.84
Jacob Rosa	Metdeposit return	77.21
Sidney Robles	Metdeposit return	127.26
Kimberly Godinez	Metdeposit return	53.42
Bryann Grim	Metdeposit return	66.29
Fund Totals		
GENERAL		128.64
WATER		18,854.92
METER DEPOSIT FUND		324.18
SEWER		165,094.08
SEWER CAPITAL IMPROVEMENT		1,338.00
SEWER - CDBG		81,537.65

Opened Public Hearing at **7:03am** on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.
Closed Hearing at **7:10am** with no written or oral comments received.

A motion was made by **Ryerson** and seconded by **Rethman** to approve **Resolution 2023-04**: A Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$3,990,000 Sewer Revenue Bonds, Series 2023. Roll Call Vote: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to approve *Pay Application 7* in the amount of \$14,430.50 to Municipal Pipe Tool Co, LLC for the *NE CDBG Sewer Improvement Project*. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to approve Notice of Acceptability for the *NE CDBG Sewer Improvement Project* with five-year warranty. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to approve *Change Order 4* rectifying final project quantities in the amount of \$33,631.68 to Municipal Pipe Tool Co, LLC for the *NE CDBG Sewer Improvement Project*. Roll Call: all ayes

Tabled *Pay Application 8 - Final Retainage* in the amount of \$26,181.15 to Municipal Pipe Tool Co, LLC for the *NE CDBG Sewer Improvement Project*

A motion was made by **Ryerson** and seconded by **Rethman** to approve North Lift Station Quote. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to approve GIS Mapping system with a budget of \$200,000.00. Roll Call: all ayes

Tabled new Silo Filter System and Pneumatic Conveyor system for the Water Treatment Plant

Department Reports were given.

A motion to was made by **Rethman** and seconded by **Ryerson** to adjourn. Roll Call: all ayes

City Administrator