

Utility Board Meeting Minutes  
Wednesday January 17<sup>th</sup> 2024 at 7:00 AM

The meeting was called to order with trustees Peterson, Ryerson, Bisson and Rethman. Also present: Mayor Mike Boyd, City Administrator Davis, Deputy Clerk Day, Water Superintendent Baker and Waste Water Superintendent Brockman.

A motion was made by **Bisson** and seconded by **Ryerson** to approve December 13th 2023 minutes and claims Roll Call: all ayes

AUTOMATIC SYSTEMS CO.	TOTALIZER CALCS	350
BLACK HILLS ENERGY	NATURAL GAS-PRESTAGE LIFT	85.34
DAKOTA SUPPLY GROUP	FILTER PROJECT	3,060.34
EOSI	BULK MICRO-C	30,356.63
VISUAL EDGE IT	78323 COPIER LEASE SEWER	111.83
HACH CO.	TESTING SOLUTIONS/SUPPLIES	1,347.33
HAWKINS INC	CHEMICALS	11,189.89
IA PARK & RECREATION ASSN	REGISTER BRYAN, MARK	290
MICROBAC LABORATORIES INC	TESTING-WRF	5,075.75
MISSISSIPPI LIME CO.	STANDARD QUICKLIME	7,497.05
P & P ELECTRIC	RESET GENERATOR	230
PACKARD ELECTRIC INC	ELECTRICAL MATERIALS	1,869.37
PENN VALLEY PUMP CO INC	FREIGHT ON PUMP PARTS	70
PRAIRIE ENERGY COOPERATIVE	ELECTRICITY-PRESTAGE LIFT STA	2,418.20
R&D INDUSTRIES INC	UTILITY CLERK WORKSTATION	1,995.45
SEWER REVENUE BOND SINKING	MONTHLY TSF	110,000.00
SHUTTLEWORTH & INGERSOL PLC	LEGAL FEES-PRESTAGE	6,684.00
SPENCER STEEL L.L.C.	SEWER TRUCK REPAIRS	72.56
STATE HYGIENIC LABORATORY	TESTING SVCS	1,408.00
STEFFEN TRUCK EQUIPMENT	RUBBER GASKET	136.52
VESSCO INC.	SERVICE CALL	1,750.00
WOODRUFF CONSTRUCTION, INC	PAY APP #7	330,211.90
WOOLSTOCK MUTUAL TELEPHONE	INTERNET,PHONE	281.84
GESNER RODAS	UB Refund	145.64
Treasurer, State	12-2023 wet tax	4230.66
Treasurer, State	12-2023 sales tax	12252.32
Postmaster	Postage for Ut Bill	553.48
Fund Totals		
GENERAL		1,085.15
WATER		18995.11
METER DEPOSIT FUND		145.64
WATER CAPITAL IMPROVEMENT		2,694.60
SEWER		173857.70

SEWER CAPITAL IMPROVEMENT		6,684.00
SEWER SYSTEM IMPROV PRJ		330,211.90

The Utility Board and Department Heads discussed ways to reduce operational expenses.

A motion was made by **Ryerson** and seconded by **Rethman** to TABLE Public Hearing regarding Water and Sewer Rates for the City of Eagle Grove. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to TABLE **Resolution UB2024-01**: A Resolution Authorizing Water and Sewer Rate Adjustments. Roll Call Vote: all ayes

A motion was made by **Ryerson** and seconded by **Bisson** to set a Public Hearing date for the next Utility Board Meeting. Roll Call: all ayes

A motion was made by **Ryerson** and seconded by **Rethman** to TABLE **Resolution UB2024-02**: A Resolution Establishing Fees for Water and Sewer Usage. Roll Call Vote: all ayes

A motion was made by **Ryerson** and seconded by **Bisson** to TABLE **Resolution UB2024-03**: A Resolution Amending the Policies and Procedures for the Utilities Board of Trustees pertaining to the Water Utility System. Roll Call Vote: all ayes

Reviewed and Discussed Wastewater Service Agreement between Daybreak Foods, Inc. and the City of Eagle Grove

A motion was made by **Ryerson** and seconded by **Rethman** to TABLE **Resolution UB2024-04**: A Resolution Authorizing a Wastewater Service Agreement between Daybreak Foods, Inc. and the City of Eagle Grove. Roll Call Vote: all ayes

Department Reports were given.

A motion was made by **Rethman** and seconded by **Bisson** to Adjourn at 8:26am.

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Secretary